Advising Community ~ Campus Connections

I am trying to increase collaboration between your unit and the advising community. To that end, I would like to invite you to review each of the different ways you can connect with advisors. Contact information is provided for each.

**Online Advising Encyclopedia**

**Purpose:**
- Details about university procedures and policies
- Will contain information directly related to an advisor’s interactions with students
  - Connects advisors to advising tools and frequently used forms
  - Links advisors directly to specific advising-related pages on web sites across campus
  - Links to course pages from departments across campus
- Collaboration on current practices in colleges across campus
  - Colleges are encouraged to share their work by submitting sample syllabi for survey, orientation presentations, major information session information, and much more....
- Collaboration between advisors and academic-/student-support offices
  - Referral processes are encouraged to be posted (how to work best with a particular office)

**Audience:** academic advisors across main and regional campuses, including advising administrators

**Notes:** this is a great place for policy updates and other items that won’t change often.

**Contact:** Jennifer Belisle (belisle.9@osu.edu)

**Advising E-mail Listserve**

**Purpose:** The Office of Undergraduate Education maintains this listserv, and most advisors across campus are enrolled.

**Audience:** academic advisors across main and regional campuses, including advising administrators

**Notes:** This is a great way for you to send out information with dates/deadlines or messages with urgency.

**Contact:** E-mail John Wanzer (wanzer.1@osu.edu) or Jennifer Belisle (belisle.9@osu.edu) when you are interested in getting a message out to advisors. In your request, please indicate exactly what you would like in the body of the e-mail.
Ishare

Purpose – an informal opportunity for advisors to share best practices on a variety of topics related to the business of advising, to support efficiency and effective communication between advisors and offices across campus. For some topics, advisors’ feedback, ideas, and best practices will be taken to the right stakeholders to discuss the possibility of turning them into realities.

Audience – academic advisors across main and regional campuses

Notes: We are able to give two offices 15 minutes each at the beginning of each meeting, unless there is a topic where it would make sense to integrate your office differently. Meeting topics range from discussing internal business processes associated with registration and/or curriculum petitions, new advisor hiring process, to creating effective ways to work with students on academic warning and/or probation. Contact us for meeting details if you think you might want to contribute differently than a 15 minute overview.

Contact: E-mail Jennifer Belisle (belisle.9@osu.edu) if you are interested in presenting.

Advisor Training Program

Purpose:
- Training topics that complement college/department training programs for new academic advisors
- Opportunities for current advisors to revisit topics
- Professional development experiences for advisors who wish to facilitate, present, and/or train
- Increased collaboration and exchange of information between advisors, students (and staff), and support offices across campus
- Connections to other training and professional development opportunities being offered across campus

Audience: Academic advisors and other staff with advising-related responsibilities

Available Session Topics:
- Introduction to Academic Advising, Advising Tools, The Art of Referring, The Liberal Arts, Degree Enrichment, Student Populations, Active Listening and Validation: The Difference Between Advising and Counseling, Student Services Center (SSC) 1100.01, Ohio State REACH, Open Doors, and Dealing with Disruptive and Disturbed Students.

Contact: E-mail Jennifer Belisle, belisle.9@osu.edu to learn more about each session. For areas already collaborating with the Advisor Training Program, please consider other ways to engage with advisors as well.
**College Advisory Committee Meeting**

**Purpose:** A place for discussion and decision-making for a variety of university and college policies/procedures.

**Audience:** College administrators

**Notes:** You could either schedule a time to present or ask for items to be distributed.

**Contact:** E-mail John Wanzer, (wanzer.1@osu.edu)

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**Advising Sub-Committee**

**Purpose** – A place for discussion and decision-making for general advising-related policies/procedures.

**Audience** – academic advisors (and advising administrators) across main and regional campuses

**Contact:** E-mail John Wanzer (wanzer.1@osu.edu) if you are interested in presenting.

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**ACADAOS**

**Purpose:** Academic Advising Association of Ohio State (ACADAOS) was founded in 1991 to encourage greater interaction and discussion among campus professionals, faculty, and graduate students interested in advising issues at The Ohio State University.

**Audience:** Academic Advisors

**Notes:** You could consider contacting ACADAOS to ask about speaking at one of the executive committee meetings, talking to members at an event (brownbag, workshops, etc.), or to publicize information on their listserv.

**Contact:** An executive committee member of the organization, http://acadaos.osu.edu/contact

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**Need to distribute something to all advisors?**

We can send you recommended drop-off points for someone in your office to deliver or we can talk about the Office of Undergraduate Education helping you.

**Contact:** Jennifer Belisle, belisle.9@osu.edu

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**Monthly Advising Newsletter – Advisor Beat**

**Purpose:**
- To summarize important information; reducing the number of individual emails sent through our advising listserv
- Collaboration between advisors and academic-/student-support offices

**Audience:** academic advisors across main and regional campuses, including advising administrators
Notes: This e-newsletter goes out the third week of each month for the following month. If you have something date sensitive, please send in a request to have it sent via the normal listserv route.

Contact: Jennifer Belisle (belisle.9@osu.edu)

Contacting Individual colleges and/or departments
As always, contacting colleges and/or departments for a staff meeting visit is a popular way to get information out to a specific audience. We can help you get in touch with the right person if your audience is Academic Advisors.